

## Call for Nominations: CIRA International Visiting Fellow Program 2019

The Center for Interdisciplinary Research on AIDS (CIRA) at Yale University seeks letters of nomination for the International Visiting Fellow Program. The goal of the program is to support a CIRA investigator who is engaged in HIV research in an international setting to bring an established partner research scientist or a desired partner researcher to CIRA and Yale for a short visit (up to 9 days) to work on collaborative HIV research endeavors, disseminate their research, and network with CIRA's research community.

CIRA plans to sponsor a fourth International Visiting Fellow Program this year to support up to three international visiting fellows with a maximum award of \$6000 per award recipient. For more information about the program, please visit [CIRA's International Research webpage](#).

### CRITERIA THAT WILL BE CONSIDERED IN THE SELECTION OF SUCCESSFUL CANDIDATES

- The aims of the visit and anticipated outcomes that lead to advancement of international HIV research collaborations should fit within [CIRA's mission](#) to support innovative, interdisciplinary research that focuses on the implementation of HIV prevention and treatment and the elimination of HIV disparities
- [Implementation science](#) is a central focus at CIRA, and we are most interested in supporting research partnerships that apply strategies to integrate evidence-based interventions, practices, and policies into real-world settings
- The stage of the existing research partnership, research experience level and readiness of the visiting fellow to engage in productive research development activities and present on topics of interest while at CIRA and Yale
- Visiting fellow must have citizenship or permanent residency in a country in regions with the highest burden of HIV/AIDS ([Eastern and Southern Africa](#), [Western and Central Africa](#), [Asia and the Pacific](#), [Latin America](#), [Eastern Europe and Central Asia](#)) and resulting research collaborations must be situated in these locations
- Feasibility of arranging and conducting the visit in October 2019
- Costs relating to the visit are within the allowable budget (up to \$6000 including \$1000 honorarium)
- Visiting fellow and Yale host must commit to participate in the program's evaluation activities:
  1. Develop an itinerary to describe research/academic activities planned for the visit
  2. Participate in post-visit evaluation surveys
  3. Submit a joint report summarizing activities and follow-up plans at the end of the visit
  4. Submit follow-up reports at 6-month and 12-month after the visit
  5. Participate in virtual meetings at 6-month and 12-month after the visit

### LETTER OF NOMINATION

Yale investigators who will host the visiting fellow must address the above criteria in their written nomination and be sure to include the name, credentials, geographic/institutional location of the nominee, anticipated dates of the visit (up to 9 days) and an estimated budget. The budget will typically include a \$1000 honorarium, travel costs (an economy airplane ticket and other transportation costs), hotel, and a per diem for meals.

### ELIGIBILITY

CIRA affiliates who are Yale investigators are eligible to apply. This is a competitive call with a preference for nominations by CIRA researchers who have not previously participated in the program.

### APPLICATION PROCESS

**Letter of nomination and visiting fellow's current CV must be submitted by 5:00 pm on Monday, August 5, 2019** to [dini.harsono@yale.edu](mailto:dini.harsono@yale.edu). Awards will be announced within two weeks of the nomination deadline. For questions about this announcement including eligibility, please contact Dini Harsono at [dini.harsono@yale.edu](mailto:dini.harsono@yale.edu) or 203-764-8454.

## **Guidelines to a Write a Nomination**

### **CIRA International Visiting Fellow Program 2019**

Yale investigators who will host the visiting fellow must address the criteria described in the program announcement in their nomination letter. We highly recommend involving the person you are nominating to get an accurate information about their research expertise and interest, and jointly develop the aims of the visit and anticipated outcomes. The following list provides some suggestions to develop a nomination letter.

**Use font size 11, half-inch margins on all sides, and number all pages (maximum of 3 pages, excluding the nominee' CV)**

#### **Reason for writing the nomination and the stage of the existing research partnership**

- Explain your connection to the person you are nominating including how you know them and why you are qualified to write a nomination letter
- Describe your existing research partnerships; highlight areas of relevance to CIRA's mission to support research on HIV prevention and treatment and the elimination of HIV disparities, including implementation science strategies to reduce HIV/AIDS burden
- Explain the potential impact of the international visiting fellow award on your research collaborations

#### **Research experience level and readiness of the visiting fellow to engage in productive research development activities while at CIRA and Yale**

- Provide an overview of your nominee and emphasize the unique elements of their qualifications and research interests and accomplishments
- Focus on the impact, depth and breadth of the nominee's research rather than quantitative metrics (e.g., number of publications, h-factor) and biographical facts (e.g., education, employment history, awards) that are listed in the nominee's CV

#### **The aims of the visit and anticipated outcomes that lead to advancement of international HIV research collaborations**

- Describe your plan to advance your collaborative work (e.g., writing grant proposals and manuscripts)
- Mention other relevant activities planned during the visit such as dissemination of the nominee's research (e.g., preliminary topic of presentation) and meetings with other CIRA/Yale investigators with similar areas of research for potential collaboration (e.g., names and research areas)

#### **Feasibility of arranging and conducting the visit in October 2019**

- Provide the anticipated dates of the visit (up to 9 days)
- Describe your availability to host and support the nominee during the visit

#### **Costs relating to the visit within the allowable budget (a maximum award of \$6000)**

The budget will include a \$1000 honorarium, travel costs (an economy airplane ticket and other transportation costs), hotel, and a per diem for meals. Please note that CIRA does not reimburse fees associated with visa application charged by the US government that may apply.

#### **Yale host and visiting fellow's commitment to participate in the program's evaluation activities**